

CORTESSA COMMUNITY ASSOCIATION

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Open Session Meeting Minutes

November 19, 2013

BOARD MEMBERS PRESENT:

Becky Butler
Jeremy Bethancourt
Jim Gallagher
Amanda Grad

MANAGEMENT PRESENT:

Peri Swenson

- I. Meeting was called to order at 7:03pm.
- II. Review and unanimous approval of the October 15, 2013 meeting minutes.
- III. Treasurers Report:
 - a. Review and unanimous acceptance of the Income Statements dated 10/31/2013. Collections are up for the year. Budget for the gated communities is tight.
 - b. Invoice approval for all invoices presented. Included were invoices for concrete repairs. A new map of repair sites is being prepared for review in January 2014.
- IV. New Business:
 - a. Landscape maintenance requests for proposal to go out to 5 - 6 companies.
 - b. Christmas in the Park is scheduled for Saturday, December 14th. Parking site for fire truck was discussed. Amanda to follow up with event planner.
 - c. Holiday lights at entrances to be installed the week of Thanksgiving. There will be more lights installed due to palm tree skinning earlier in the year.
 - d. There is a new form to use when requesting use of the park or other facilities. It will help manage large events. The form will be available from the Cortessa website.
- V. Old Business:
 - a. Budgets for 2014 were approved unanimously. Builder closings contribute to the reserve. This can be changed in the future. The 2014 coupons booklets will be issued approximately December 1, 2013.
 - b. Unanimous approval of renewal contract with Waste Management. Contract includes cancellation clause for annexation should that occur in the next 5-years.
 - c. Seal coating of roads in the gated communities is complete.
 - d. Over seeding, storm damage repairs, stump removal and erosion repairs are all complete by Gothic Landscape.
 - e. Reduced speed signage for the 3 gated parcels to be installed. 25 MPH to be reduced to 15 MPH.
 - f. No change in school pick up parking near Parcel 16. Painting curbs red to be investigated.
 - g. First phase of concrete repairs complete by Concrete Elite.

VI. Committee Reports:

- a. Design Review Committee reports that they are looking into a new system to expedite review process.
- b. Neighborhood Watch reported the website to get information from MCSO isn't working. Neighborhoods have been quiet.

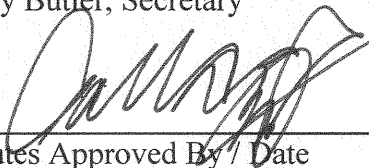
VII. Open Discussion:

- a. Homeowner in gated community reported that new granite doesn't match existing granite. Also, gophers from the school are coming into neighbor's yards. They were instructed to contact Bob Young with maintenance for the Dysart School District. Peri will also follow up.
- b. Large trees trim proposal from Gothic Landscape was unanimously approved. Work will be completed in January 2014 at cost of \$60,000.

VIII. Meeting was adjourned at 7:38 PM.

Minutes prepared and submitted by,
Becky Butler, Secretary

Minutes Approved By / Date



1/21/14