

CORTESSA COMMUNITY ASSOCIATION

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EXECUTIVE OPEN SESSION

February 19, 2013

Meeting Minutes

BOARD MEMBERS PRESENT:

Jeremy Bethancourt

Becky Butler

Jim Gallagher

Matt Ford

Amanda Grad – after appointment

MANAGEMENT PRESENT:

Peri Swenson

- I. Meeting was called to order at 7:02 PM.
- II. Unanimous approval of minutes from the January 15, 2013 meeting.
- III. Treasurer's Report:
  - a. Review and unanimous acceptance of Income Statement from January 31, 2013. Peri gave review.
  - b. 2 Gothic Landscape invoices approved.
- IV. New Business:
  - a. Amanda Grad was appointed to the open Board seat. Due to resignation of Jay Ellison, Office positions are as follows: Jeremy Bethancourt, President, Jim Gallagher, Vice President, Becky Butler, Secretary, Matt Ford, Treasurer, Amanda Grad, Member at Large.
  - b. Parcel 5 mailbox keys were turned in from prior builder/lot owner and will be provided to Richmond American.
  - c. Knox switches were upgraded in the gated communities for access by Rural Metro and Southwest Ambulance.
  - d. Ace Asphalt bid on seal coating streets in gated communities. They have never been sealed. Peri to get two additional bids.
  - e. Proposals from Sunbelts on two remaining granite projects were reviewed. Unanimous approval was given for completion of the INTERIOR project. Jeremy will meet with Greg of Sunbelts to define scope of work. Project will be paid from reserves.
- V. Old Business:
  - a. EZ FLO installation complete at the neighborhood park and will be monitored by Gothic.
  - b. Gothic in process of providing a plan for replacement of trees and plants. Approximately 20 trees will be needed. Gothic will continue to review and make recommendations on plant replacements.
  - c. Spring plant cutback to continue and be completed near the end of March.
  - d. Park shade canopy bids in process.
  - e. Bids for xeriscape project at Olive and Perryville in process.

VI. Committee Reports:

- a. Design Review Committee reported that applications are coming in.
- b. Neighborhood Watch reported that more members are being added. There have been reports of drivers not stopping at stop signs. Kids were caught tipping over a port-a-potty in an area with ongoing construction. There has been graffiti on the play equipment in the parks.
- c. Landscape Committee waiting for xeriscaping bids. They will review and make recommendations on this and the tree/plant replacement plan from Gothic Landscape.

VII. Open Discussion:

Park cleaning was questioned. Pressure washing is budgeted quarterly but additional cleanup can be done at any time needed.

Design Review Committee submittal and review process was explained.

VIII. Adjournment at 8PM.

Minutes prepared and submitted by,  
Becky Butler, Secretary

  
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Minutes Approved By / Date