

CORTESSA COMMUNITY ASSOCIATION

P.O.BOX 25466

TEMPE, AZ 85285

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Open Session Meeting Minutes

Tuesday, August 15, 2017

7:00 PM

Mountain View Elementary School

BOARD MEMBERS PRESENT:

Jim Gallagher

Jeremy Bethancourt

Peggy Powell

Mark Sopa

MANAGEMENT PRESENT:

Peri Swenson

- I. Meeting was called to order at 7:00 PM.
- II. Review and unanimous approval of the Board of Director Meeting Minutes from June 20, 2017.
- III. Treasures Report:
 - a. Review and acceptance of Income Statements dated June 30, 2017 and July 31, 2017.
 - b. Review and acceptance of the 2016 year-end financial audit by Mansperger Patterson.
 - c. Invoice approval: Invoices to Residential Lock for pedestrian gate lock repairs and Somerset for storm damage/tree removal and palm tree trimming were approved.
- IV. Old Business:
 - a. Mailbox improvements – New design confirmed and cost discussed. Board did not vote on moving forward due to member comments on cost vs. other items they would like funds spent on, also look at getting an additional quote if the project will be considered at a future date.
 - b. Parcel box repairs – Post office reported 11 locations in need of repair that was completed by Express Mail.
 - c. Pedestrian gate issues at gated parcels – New locks have been installed where needed, proposal for new closures to slow the gates from slamming shut was approved to be completed by BKB.
- V. New Business:
 - a. Board approval of Updated Design Review Guidelines – Board approved pending minor revisions to Guidelines and to the separate Rules document.
 - b. Notice for exterior painting – Letter to all members to be mailed with new Rules and Guidelines and violation notice process to start after mailing.
 - c. Proposal for large tree trim – Tabled.
 - d. Reminder of Annual Meeting next month in September.
 - e. 2018 Budget process – brief discussion on costs that may need to increase and possibility of an assessment increase. Budget to be reviewed at the October meeting.
 - f. Winter grass overseeding – proceed with full overseed as budgeted for 2017.
- VI. Pending/Tabled Projects:
 - a. Projects update

VII. Open Discussion - Comments and concerns on the below items:

- a. Complaints about landscape maintenance – Landscape contract to go to bid. Anyone interested in participation on this committee to email Peri to participate.
- b. Request for MCSO at upcoming meeting.
- c. Ongoing parking violations at mailboxes.
- d. On-street parking complaints.

VIII. Adjournment: Meeting was adjourned at 8:45 PM.

Minutes prepared and submitted by Peri Swensen, KMS

 Minutes Approved By / Date